

# SBVC Curriculum Committee

**08-25-03**  
**2:30 p.m. – 4:00 p.m.**  
**A-216**

## MINUTES

Members:

Corrina Aleman ✓	Brian Mullgrav ✓
Robin Calote ( <i>EXCUSED</i> )	Cindy Parish ✓
Glenn Drewes ✓	Scott Rippey ✓
James Dulgeroff ✓	Don Schall ✓
Paula Ferri-Milligan ✓	Susan Shimoff ( <i>EXCUSED</i> )
Sherrie Guerrero ✓	Priscilla Taylor ✓
Queen Hamilton ✓	Mary Lou Vasquez ✓
Diane Hunter ✓	Patti Wall ✓
Gil Maez ✓	Dyann Walter ( <i>EXCUSED</i> )
Terry Maul ✓	Rebecca Whitfield ✓
Allen Moore ✓	Leslye Williams ( <i>ABSENT</i> )

Notes: Nicole Williams

TOPIC	DISCUSSION
<ul style="list-style-type: none"> <li><input type="checkbox"/> Introductions: committee members &amp; committee's role</li> <li><input type="checkbox"/> Curriculum Institute 2003 report</li> <li><input type="checkbox"/> Review of 2003/2004 Curriculum Handbook</li> <li><input type="checkbox"/> Review course outline and Preview Committee's role</li> <li><input type="checkbox"/> Discuss possibility of e-meeting</li> <li><input type="checkbox"/> Inquire what curriculum training the committee would like and how to deliver it</li> <li><input type="checkbox"/> Review of Curriculum Committee Calendar</li> </ul>	<p>Co-chair, Diane Hunter, lead the committee with introductions. The following link to the Academic Senate Curriculum website provides information on the role of the Curriculum Committee, as well as other information you may find useful: <a href="http://www.curriculum.cc.ca.us/">http://www.curriculum.cc.ca.us/</a></p> <p>Diane discussed her experience at the Institute held in July at San Diego.</p> <p>Diane reviewed the handbook.</p> <p>Diane reviewed the course outline and discussed the Preview committee's role.</p> <p>After discussion, the committee has agreed to conduct e-meetings on a trail basis. Please review the Curriculum Calendar. On the Curriculum Committee meeting dates you will receive an email which will include the agenda and respective course outline/materials. Review the items received, and respond via email your comments and/or approval.</p> <p>Diane and Sherrie will be conducting workshops for the Deans, Department Heads and Division Secretaries.</p> <p>See the attached updated calendar.</p>

A reminder that the following documents are available on the SBVC Curriculum webpages located at <http://www.valleycollege.edu/OnlineCurriculum/>

 [Approved Course Outlines](#)

 [Committee Minutes](#)

 [Preview Committee Minutes](#)

 [Board Documents](#)

 [Forms](#)

 [Timeline Status of Current Curriculum Requests](#)

 [Calendar of Meeting Dates](#)

 [Handbook](#)